

Intermountain Desert Section - USITT

Board of Directors Meeting 12-13-05

MINUTES

Attendees : Jessica Sizemore (Chair)
Amanda French (Vice-Chair)
Scott Sizemore (Secretary)
Brenda Van der Wiel (Treasurer)

Joe Payne (Charter Member - section webmaster)

-- Meeting Called to order by Jessica Sizemore (Chair) 5:45 pm.

-- Discussed membership classes and fee structure. After some discussion decided on the following:

Students -- \$15
Individual -- \$25
Joint -- \$40
Organizational -- \$150

Decided to wait for further thought and discussion before deciding on fee structure for contributing, and sustaining members. Will discuss further at next board meeting.

-- Discussed ideas for upcoming events and workshops.

After some discussion, it was decided that we would shoot for an event (symposium or mini-convention) sometime between August 4th and August 21st, 2006 in Cedar City. Some members of the Utah Shakespeare Festival have invited us to hold an event there sometime after all the shows are open. The board also thought that this would be the opportune time and a central place for the section's first annual meeting. This also affords us the opportunity for tours of the USF facilities and possible discounted or complimentary tickets to the USF shows.

Concerns to address at upcoming board meetings are as follows:

Lodging -- Amanda pointed out that hotel rooms are scarce in Cedar City during this time. We might have to block out rooms soon, or make some kind of other arrangements.

Limited Facilities -- Lack of available theatrical facilities may limit the type of workshops we are able to give.

Students -- As this will be during the summer, this might limit the number of students who will be able / willing to attend.

Jessica will start talking to the USF representatives and start to make plans and address other concerns.

Any members with further thoughts or concerns about this plan are encouraged to contact Jessica Sizemore and Amanda French with their ideas or suggestions.

-- ACTF

The board discussed possible involvement in the American College Theatre Festival, but we decided to shelve any discussion of such involvement until sometime next year.

-- Advertising

We discussed advertising options or "getting the word out". The idea of posters we discussed and postponed until we could gather more information about costs and options.

We talked about gaining student interests by contacting technical faculty at universities and colleges within the sectional boundaries.

If anyone has lists of people we should contact to get the word out, please send the information via email to Jessica Sizemore (boofie@bigfoot.com).

-- Website

Joe is still waiting for the USITT national webmaster to get him a domain and space on the USITT national server.

Things we discussed about including on the website include:

Section by-laws

Tax-Exempt status documentation (when we get it)

Advertisements for sustaining members

Newsletter

Links to related websites of interest in the area (theatres, theatre departments, etc.)

Membership forms

Discusses the possibility of setting up a technical theater job board as well, but it is recognized that this will require a lot of effort, and further discussion is warranted.

-- Incorporation

Although the national office encourages it, and the board does want to pursue it, this has been given a secondary priority to organizing our section and setting up our first events. Incorporation is a large expense. We will further pursue the requirements and options in this regard and discuss it at future board meetings.

-- Bank Account

Jessica and Brenda will be signatories on the account. They will set up the account at Washington Mutual Bank shortly after the start of the new year.

ALL CHARTER MEMBERS -- Please send initial dues payments by January 31st, made payable to:

IMD USITT
c/o Jessica Sizemore
1048 E. 300 S.
Salt Lake City, UT 84102

-- Meeting was adjourned approximately 7:30 pm.